

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **July 13, 2015** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts

Cassie Hubanks

Kyle Kozelka

Lynn O'Kane

Christine Panka

Duane Rogers

Devan Toberman

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Kyle and seconded by Devan to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

- A. Heather DeBruin: Possible purchase of WriteToLearn™ which is a fully automated online literacy tool for building writing skills and developing reading comprehension.

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Minutes

1. 6.3.2015 Special Meeting
2. 6.8.2015 Finance Committee Meeting
3. 6.8.2015 Regular Board Meeting
4. 6.11.2015 Planning Meeting

5. 6.29.2015 Building and Grounds
6. 6.29.2015 Policy Committee Meeting

B. Personnel

1. Approval

- a) Joshua Smelzer Varsity Reserve Volleyball Coach
- b) Brenda Lenzendorf MS Volleyball Coach
- c) Kevin Campbell Football Coach
- d) Jeff Dick Football Coach
- e) Sean Montgomery Football Coach
- f) Jason Thiry Football Coach
- g) Mark McWilliams Football Coach
- h) Diane Colburn HS Ag Teacher
- i) Josh Rabbitt MS Track and 5/6 Football Coach
- j) Alex Osterkamp 7/8 Football Coach
- k) Brittany LaHaie K-8 Spanish Teacher (Subject to obtaining a license)

2. Resignation

- a) Karinda Wahls BAK Teacher
- b) Kelssi Deluhery VarRes Volleyball
- c) Jennifer Gallagher Principal Mighty River and Guidance/Asst Principal HS
- d) Amber Narvaez MS Gymnastics Coach
- e) Janet Kilberg BV Teacher

C. Youth Options (if any)

Motion by Devan and second by Cassie to accept consent agenda items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

A. Upcoming Meetings and Board Items (these are listed for reference, but will not be read off at meeting to expedite the agenda)

1. July 27, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. July 27, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. August 10, 2015 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. August 10, 2015 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. August 24, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room

6. August 24, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 7. September 14, 2015 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
 8. September 14, 2015 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
 9. September 28, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 10. September 28, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
- B. Information Items (these are listed for reference, but will not be read off at meeting to expedite the agenda)
1. July 18, 2015 Summer Leadership Institute, Green Lake WI
 2. August 4, 2015 noon-7 p.m. District Registration
 3. August 11, 2015 noon-7 p.m. District Registration
 4. August 12, 2015 6:30-9 pm WASB/CESA 10 WORKSHOP Key Work of School Boards: An Overview Chippewa Falls
 5. September 1, 2015-First Day of School
 6. November 19, 2015, 8:30 a.m.-3:30 p.m., 15th Annual School Law Seminar, Alliant Energy Center Madison WI

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Summer School Update
2. Community Connections and Celebrations
 - a) BAK
 - (1) June summer school was a huge hit with the BAK students. We had some great experiences in the community and look forward to the August session.
 - (2) The July session of summer school is off to a good start and kids are enjoying attending swimming lessons during summer school.
 - b) Recently, a member of the Family Resource Center left for a new job in Cedar Rapids, leaving Prairie du Chien with no one in the area with anger management certification. The closest place is Center Point Counseling in Viroqua. The training cost for this anger management counseling is approximately \$595 and it is available via DVD's and online. The school district is splitting the cost for the training of Tracy Morovits-Feye with Crawford County so that both entities can use her as a resource.
 - c) City and Summer School worked together to have "Mad Science" present in our school. (see BV Facebook Page)
 - d) Perimeter Camp was once again at Bluff View and the HS. This is the 19th year that this event has been held. It has been held at

Bluff View every year that the building has been in existence. Students from PdC get a great discount if they chose to participate, and hundreds of other students get to work in PdC schools.

- e) The Prairie du Chien Memorial Library and our summer school programs worked together on multiple events

IX. OLD BUSINESS (action if appropriate)

- A. Select School Community Planning and Referendum Consultation proposal. (after closed session)

Action after closed

- B. The July 1, 2015 CPI figure is 1.62%; Administrative recommendation is to continue the practice of giving staff raises equal to CPI for the 2015-16 school year. The overall cost for employee's insurance coverage is projected to be approximately the same with the new plan.

Motion by Duane and second Christine to give CPI raises to all staff; passed unanimous with all in favor.

- C. 2015-16 School Fees including Food Service Meal Prices

Motion by Nick and second by Devan to keep fees the same; passed unanimous with all in favor.

- D. Second Reading Accept Policy 483.1 Capitalization and Depreciation

Motion by Devan and second by Lynn to pass 483.1; passed unanimous with all in favor.

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. Possible purchase of WriteToLearn™ which is a fully automated online literacy tool for building writing skills and developing reading comprehension.

Motion by Christine and second by Kyle to move this agenda item to after special speaker; passed unanimous with all in favor.

Motion by Kyle and second by Lynn to approve purchase WriteToLearn for high school and 1.5 days of training; passed unanimous with all in favor.

- C. Annual Financial Audit: review past year financials and revise 2014-15 budget accordingly

Motion by Christine to approve amended budget second by Devan to approve revised budget

D. Teachers who missed the 6/15/2015 contract deadline

Action after closed session.

E. Bullying and Seclusion Restraint annual report

Moved to August agenda- same data as state report

F. Student and Co-Curricular Handbooks

Motion by Christine and second by Cassie to adopt handbooks with caveat of possible changes with program changes as we go through the year; passed unanimous with all in favor.

G. Decision on individual collection of unpaid fees (action after closed session)

Action after closed

H. Kelli Saxe's request for more pay for being an advisor of the Dance Club. (Ms. Saxe currently receives: \$1056 for fall Cheer; \$2113 for winter Cheer; \$750 for fall Dance; \$750 for winter Dance; total of \$4669 for Dance and Cheer. The request from Ms. Saxe has been denied as it is the administrative opinion that this is a sufficient compensation package.)

Motion by Devan and second by Nick to raise Dance Club advisor to: varsity 1500 fall, varsity 2000 winter, fall JV 62% of fall varsity, winter JV 62% of winter varsity; this is only for Kelli Saxe; the handbook rate stays the same for Dance; passed 5-2 on a roll call:

yes Nick Gilberts
yes Cassie Hubanks
yes Kyle Kozelka
yes Lynn O'Kane
no Christine Panka
no Duane Rogers
yes Devan Toberman

Motion by Christine to study all extra compensation, second by Kyle; passed unanimously by voice vote

I. Grants & Donations read into record and approved (if any)

1. Thank you to Cabela's for their continued support of the Bluff View 6th Grade Outdoor Education program
2. \$1500.00 Hardees - Dave Bowar; Grabaawar Fundraiser for Football
3. \$1000.00 Mark Forsythe - Farm work for Football

J. Student Travel (if any)

K. Committee Meeting Reports by Board members (action if appropriate)

1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
2. Policy Committee
3. Building & Grounds
4. Finance
5. Legislative Advocacy

L. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

1. Re-evaluate Substitute Support Staff Pay Rate
2. Bluff View drainage plans

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Decision on individual collection of unpaid fees
- B. Teachers who missed the 6/15/2015 contract deadline
- C. School Community Planning and Referendum Consultation proposals
- D. Oral Evaluation of Superintendent

Motion by Kyle and seconded by Lynn to go into closed session. Passed unanimously passed unanimously by roll call with all in favor.

yes Nick Gilberts

yes Cassie Hubanks
yes Kyle Kozelka
yes Lynn O'Kane
yes Christine Panka
yes Duane Rogers
yes Devan Toberman

XII. RETURN TO OPEN SESSION

Motioned by Devan and seconded by Cassie to return to open session at 9:20 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Christine and second by Duane to table Decision on individual collection of unpaid fees to policy committee; passed unanimous with all in favor.

Motion by Christine and second by Lynn to accept all late contracts; passed unanimous with all in favor.

Motion by Christine and second by Nick to hire FEH Associates Inc. for \$40,400 for the School Community Planning and Referendum Consultation; passed unanimous with all in favor.

XIV. ADJOURNMENT

Motion by Lynn and seconded by Nick to adjourn meeting at 9:30 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson

